



**NATIONAL INSTITUTE OF OCEAN TECHNOLOGY  
(Ministry of Earth Sciences, Government of India)**

NIOT Campus, Velachery-Tambaram Main Road, Pallikaranai, Chennai – 600 100

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**Date:21.04.2020**

**ADVERTISEMENT No. NIOT/E&P/ 02/Consultant/2020 (Contract)**

National Institute of Ocean Technology (NIOT), Chennai, an Autonomous Organization under the Ministry of Earth Sciences, Govt. of India, is functioning with the broad objective of promoting technology development in activities related to Ocean Engineering and Ocean Resource utilization.

2. The Institute is handling various research projects in the area of Ocean Energy and Fresh Water, Off-shore Structural Components, Deep Sea Technologies and Ocean Mining, Coastal and Environmental Engineering, Ocean Acoustics, Ocean Observation Systems, Submersibles and Gas Hydrates, Marine Sensors and Systems, Ocean Electronics and Marine Biotechnology. In order to carry out the research and development activities of the projects, the Institute is looking for **Consultant** in the field of Project Management activities on a purely temporary contract basis. Applications are invited from the interested and eligible Indian nationals to fill up the post. The tenure will be initially for a period of one year or co-terminus with the project whichever is earlier.

3. The candidates should forward a hard copy duly signed by Post along with the requisite copies of certificates.

## **Details of the advertisement for "Consultant"**

Service proposed in Area / Discipline	Management of Projects in the areas of Ocean Science, Deep Sea Mining System, Manned and Unmanned Under Water Vehicles, Mining Technology Development etc.,
No. of post	Consultant - One Number (1)
Essential qualification	<ul style="list-style-type: none"><li>• Master's Degree in Science from a recognized University or a Bachelor degree in Engineering/Technology.</li><li>• Retired/Working level of Officials at the level of Under Secretary to the Government of India and above in the Central Government or State Government or UT Administration or universities or Recognized Research Institutions or Statutory Organization or Autonomous Organizations or equivalent posts in Public Sector Undertaking.</li></ul>
Experience	<ul style="list-style-type: none"><li>• 10 years of experience in project management / execution of Scientific Projects, including policy, research, evaluation and planning of schemes.</li></ul>
Age limit	Less than 65 years
Nature of activity / Job Requirement	<ul style="list-style-type: none"><li>• Preparation of EFC/SFC memos, minutes, RFD documents, note on various schemes handled by NIOT/MoES</li><li>• Management of project finances.</li><li>• Co-ordination of project schedules, proposal and report preparation.</li><li>• Procurement of high value equipment.</li><li>• Liaison with the MoES and other ministries.</li><li>• Liaisoning with international agencies like International Sea Bed Authority etc..</li><li>• Obtaining clearances and approval from the ministries like MoHA, MoD for the operations involving foreign nationals etc are to be managed for the timely and efficient execution of the projects.</li><li>• The consultant is required to ensure high level of efficiency and effectiveness.</li></ul>
Consolidated Remuneration	<ul style="list-style-type: none"><li>• Rs.60,000/- to 70,000 p.m.</li></ul>
Mode of engagement	Contract mode on Full time
Duration / Period of engagement	The tenure will be initially for a period of one year or co-terminus with the project whichever is earlier.

### **General Conditions:**

- 1) The applicants are requested to note the following and go through the instructions carefully.
- 2) The candidate has to fill the application as per the prescribed format, duly signed and send it to NIOT along with copies of the following certificates to reach by **22.05.2020**. The application without the following enclosures shall summarily be rejected.
  - a) U.G Degree certificate & mark sheets or grade sheets
  - b) P.G. Degree certificate & mark sheet or grade sheets
  - c) Experience certificate
- 3) Candidates must be citizen of India
- 4) Engagement of consultant will be on full time and place of duty will be at Chennai and can be posted anywhere in India based on the needs of the Institute and any of the Projects of NIOT.
- 5) Paste a recent passport size colour photograph in the space provided for at the right top portion on the first page of the application.
- 6) Experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed qualifications for that post.
- 7) Women candidates fulfilling the requirements are encouraged to apply for the posts.
- 8) NIOT may fix suitable norms for short listing the applications depending upon the vacancy available and the area in which the vacancies exist.
- 9) Mere possession of the education qualifications and requisite experience will not entitle any right to be called for interview or selection.
- 10) **The Advt. No., Post No., Post Name should be clearly indicated on the envelope.**
- 11) Self attested copies of certificates / testimonials (for age, qualification and experience proof) should be enclosed along with the applications. Enclose list of publications / re-prints etc., if any also with the application. Write "**Enclosure Sl. No. \_\_\_\_\_ 'as mentioned in the application.**"
- 12) The applications received after due date or without enclosures or incomplete applications will be summarily rejected. NIOT cannot take any responsibility for transit and other delays.
- 13) Canvassing in any form will be treated as disqualification.
- 14) Any unsolicited communication regarding this advertisement is strictly prohibited.
- 15) The engagement is time bound and purely temporary on contract basis for a fixed term, i.e. up to 31<sup>st</sup> March 2021 and co-terminus with the project tenure.
- 16) In case of false or insufficient information/ lack of proof to ascertain the eligibility of the applicant, the candidature will summarily be rejected at any stage of the selection process.
- 17) In case of retired officers, those who have undergone major / minor penalties in the preceding *five* years from the date of superannuation are not eligible for consultancy.
- 18) NIOT reserves the right to cancel / withdraw / postpone this process.

19) Hard copy of applications should be sent to The Director, National Institute of Ocean Technology, Velachery – Tambaram Main Road, Pallikaranai, Chennai–600100, INDIA so as to reach **on or before the due date, duly super-scribing on the envelope "the post name for which applied". The Advt. No., Post No., Post Name should be clearly indicated on the envelope.**

LAST DATE FOR RECEIPT OF APPLICATIONS : **22.05.2020**

DIRECTOR